

MICROSOFT WORD 2010 STEP BY STEP VIDEO

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CLICK FOLLOWING LINK TO WATCH VIDEO:

[Exploring Word 2010 \(Chapter 1\)](#)

[Editing and Proofreading Text \(Chapter 2\)](#)

[Changing the Look of Text \(Chapter 3\)](#)

[Organizing Information in Columns and Tables \(Chapter 4\)](#)

[Adding Simple Graphic Elements \(Chapter 5\)](#)

[Previewing, Printing, and Distributing Documents \(Chapter 6\)](#)

[Inserting and Modifying Diagrams \(Chapter 7\)](#)

[Inserting and Modifying Charts \(Chapter 8\)](#)

[Using Other Visual Elements \(Chapter 9\)](#)

[Organizing and Arranging Content \(Chapter 10\)](#)

[Creating Documents for Use Outside of Word \(Chapter 11\)](#)

[Exploring More Text Techniques \(Chapter 12\)](#)

[Using Reference Tools for Longer Documents \(Chapter 13\)](#)

[Working with Mail Merge \(Chapter 14\)](#)

[Collaborating with Documents \(Chapter 15\)](#)

[Working in Word More Efficiently \(Chapter 16\)](#)